Project Budget

This format is required for your project budget. Please contact the foundation to request an alternative format, if necessary. If an alternative format is approved, all information on this template must be included in the project budget.

| **Project Dates:** | AWCCF Funding Request | Funding from Other Sources | Total Project Budget |
| --- | --- | --- | --- |
| **INCOME** |  |  |  |
| **Revenue/Earned Income** |  |  |  |
| 1. Admissions/ticket income |  |  |  |
| 1. Subscription income |  |  |  |
| 1. Interest income |  |  |  |
| 1. Endowment income |  |  |  |
| 1. Other (specify) |  |  |  |
| 1. Other (specify) |  |  |  |
|  |  |  |  |
| **Support/Contributed Income** |  |  |  |
| 1. Individual contributions (non-board) |  |  |  |
| 1. Board contributions |  |  |  |
| 1. Corporate contributions |  |  |  |
| 1. Foundation support |  |  |  |
| 1. United Way/other federated campaigns |  |  |  |
| 1. Fundraising events & products |  |  |  |
| 1. Government grants |  |  |  |
| 1. Membership income |  |  |  |
| 1. In-kind support |  |  |  |
| 1. Other (specify) |  |  |  |
|  |  |  |  |
| **TOTAL INCOME** |  |  |  |
| **EXPENSES** |  |  |  |
| 1. Salaries and wages |  |  |  |
| 1. Insurance, benefits, and related taxes |  |  |  |
| 1. Construction/renovation project mgt. |  |  |  |
| 1. Pre-development & Design (architectural, engineering, etc.) |  |  |  |
| 1. Soft costs (legal, environmental, insurance, permits) |  |  |  |
| 1. Other consultants & professional fees |  |  |  |
| 1. Construction site work |  |  |  |
| 1. Construction contingency |  |  |  |
| 1. Equipment |  |  |  |
| 1. Material/Supplies |  |  |  |
| 1. Travel |  |  |  |
| 1. Rent and utilities |  |  |  |
| 1. Marketing promotion |  |  |  |
| 1. Administrative/Office expenses |  |  |  |
| 1. Other (specify) |  |  |  |
| 1. Other (specify) |  |  |  |
| **TOTAL EXPENSES** |  |  |  |
|  |  |  |  |
| **DIFFERENCE (Income less Expenses)** |  |  |  |

Project Budget Narrative

Please use this section to explain and/or clarify any items from the budget page. Use the line numbers to clearly label and explain line items in your organization’s project budget.